



# School Bus Code of Conduct for RCHK Students

## **Students are expected to:**

- be courteous to all bus users;
- be punctual at the appropriate pick-up point;
- sit in seats on a first come, first served basis;
- remain seated wearing a seatbelt, keeping their hands & feet to themselves;
- keep all items brought onto the bus within & on the bus;
- place all personal belongings on their laps, stowed under the seats or given to the bus escort for appropriate storage, keeping aisles clear;
- talk at an appropriate level and act in an appropriate way so as not to disturb other bus users;
- put all litter carefully in the appropriate bin or taken off the bus on departure;
- drink water, as desired, carefully on the bus;
- clean any spillage at the next convenient stop & only when it is safe to do so;
- remain seated until the bus comes to a complete stop upon reaching their destinations;
- wait for the bus to leave, after getting off the bus, before crossing the street to allow you a full view of on-coming traffic.

## **Parents are expected to:**

- ensure their child/children understand what is expected of them when traveling on the school bus;
- drop-off and collect small children at the appropriate bus stop or have made other suitable arrangements for meeting and picking up the children.

## **Drivers & Bus Escorts are expected to:**

- arrive punctually;
- be courteous at all times;
- treat all passengers equally and fairly;
- complete journeys safely, adhering to speed limits & braking with due care;
- keep all items brought onto the bus within & on the bus;
- use initiative to deal with seating if students cannot sit appropriately together;
- remain seated, wearing a seat belt.

## **Renaissance College are expected to:**

- assist all students to line up prior to the arrival of buses at school;
- ensure that once students are on their bus, they remain on it;
- provide a photo list (without family names) to the bus escorts;
- administer the co-ordination of appropriate behaviour on the buses;
- provide sanctions to students for inappropriate behaviour.

## **Kwoon Chung Motors Co. Ltd. are expected to:**

- ensure all drivers are registered and qualified to provide a safe journey;
- ensure all buses are fit for travel, roadworthy and clean;
- ensure all buses have seatbelts for each seat;
- publish bus routes for current and prospective students and their families;
- liaise with parents and Renaissance College about issues concerning the buses.